

Enrolling in Health Benefits

Government Retirements and Benefits Platform (GRB) - is used to for enrollment for the following:

FEHB-Federal Employees Health Benefits

Employees have 60 days from their entrance on duty (EOD) date to be covered

Health insurance elections are effective at the beginning of the pay period after making the election in GRB

After making elections employees can log into GRB showing the effective date, this will be proof of coverage until the health plan sends identification cards (six to eight weeks after election)

If initial enrollment is missed, employee will have to wait for:

- Qualifying life event- effective first day of the next pay period after the form is completed and received
- Open Season- Nov/Dec-effective first pay period in January

To compare Health Plans- www.OPM.gov and search healthcare insurance plan-information compare plans; employees can also find brochures pertaining to all the different healthcare plans in which to choose from

FEGLI- Federal Employees Group Life Insurance

Government pays one-third of the premium cost for basic, employee pays two-thirds

Employees are automatically enrolled in Basic Life Insurance, which is effective on their first day an employee enters a pay and duty status; UNLESS that coverage is waived before the end of the first pay period. (Can be waived by logging into GRB or calling AFPC at 1-800-525-0102)

Employees have 60 days from their entrance on duty (EOD) elect Optional Life Insurance; if no optional life insurance is selected within 60 days it is considered employee has waived optional insurance. To add optional life insurance if not elected within 60 days must wait for:

- Qualifying life event- effective first day of the next pay period after the form is completed and received
- Open Season- to be determined by the Office of Personnel Management

Optional Life Insurance Options:

OPTION A- Standard: Set rate of \$10,000.

This option also has AD&D benefits at no cost to the employee. Accidental Death benefit is \$10,000. Accidental Dismemberment benefit is determined by the loss sustained

OPTION B- Additional: Coverage comes in 1, 2, 3, 4, or 5 multiples of your annual pay (After your pay is rounded up to the next even thousand) It does not include the extra \$2,000 added for Basic insurance and does not include an Extra Benefit. The value changes as salary changes

- There is no AD&D coverage for this option

OPTION C- Family: This option provides coverage for your spouse and eligible dependent children. When you elect this option, all of your eligible family members are automatically covered. You may elect either 1, 2, 3, 4, or 5 multiples of coverage. The value of a multiple for your spouse is \$5,000. Maximum coverage for a spouse is \$25,000. The value of a multiple per eligible child is \$2,500. Maximum coverage per eligible child is \$12,500

- There is no AD&D coverage for this option

Visit: <https://www.opm.gov/retirement-services/calculators/fegli-calculator/> to determine estimate cost and see additional information of FEGLI

TSP

TSP is a retirement savings and investment plan for Federal employees, offering the same type of savings and tax benefit offered under 401 (k) plans

Employees are automatically enrolled at a contribution rate of 3% of their basic pay in the traditional TSP, contributions are invested into the G Fund

To stop, increase, or decrease contributions visit the GRB platform

**Agency Contributions to Your Account
(FERS Employees Only)**

You put in:	Your agency puts in:		And the total contribution is:
	Automatic (1%) Contribution	Agency Matching Contribution	
0%	1%	0%	1%
1%	1%	1%	3%
2%	1%	2%	5%
3%	1%	3%	7%
4%	1%	3.5%	8.5%
5%	1%	4%	10%
More than 5%	1%	4%	Your contribution + 5%

Accessing GRB:
<https://mypers.af.mil/app/login/redirect/home>

CAC Available? Select CAC Login



CAC Login

i Please select your CAC E-Mail certificate to ensure proper logon to the myPers website.

Log in with an existing account

User ID

Password

LOG-IN

[Forgot your username or password?](#)

No DOD-issued CAC and no User ID/Password available?
Use this link: [Create Account](#).

i **General Information:**

Airmen accessing the information from some personal use web browsers may need to download [Department of Defense root certificates](#) if they are having difficulties accessing the personnel services website from home.

If you are experiencing errors logging in or with this web site please contact 1-800-525-0102 or DSN 665-5004.

This site is intended for government audiences only. Do not reproduce or distribute the contents of this site to a wider audience without coordination with the information owner, unit legal and public affairs offices.

MY ACCOUNT

- Incidents/Messages
- My Documents
- Notifications
- Change Password
- My Profile

LEARN MORE ABOUT

- Benefits and Entitlements
- Career Field Information
- Career Management
- Classification
- Compensation
- Deployment
- Employment Opportunities
- Force Development
- Furlough
- Hiring Manager
- New Hire
- Permanent Change of Station
- Recognition
- Retirement
- Systems Support

Still Need Help?

Contact Us

Home > Employee

Civilian Employee

Alerts (1)

Expand/Collapse

All Benefits Transactions On Hold Until 10 October 2017



I Would Like To...

- Access vPC Dashboard
- Access MyBiz+
- Government Retirement and Benefits (GRB) Application
- View my Electronic Official Personnel File (eOPF)
- Access AFPC Secure
- Access Self-Service Applications
- Learn How to Access my eOPF

Most Viewed Articles

- Stop Movement of Permanent Change of Station (PCS) and Temporary Duty (TDY) for NAS Key West, FL
- General Schedule Index
- Civilian: Benefits and Entitlements Home Page
- Standard Core Personnel Document Library
- Civilian: Retirements Homepage

Announcements for Airmen

- Announcement of the 2017 Air Force Association Aerospace Awards Winners
- Solicitation of the 14th Annual Department of Defense David O. Cooke Excellence in Public Administration Award
- Announcement of the 2017 General Mark A. Welsh III One

Welcome, User...

Your current AFPC Secure e-mail address is:

alexander.bruce@us.af.mil

Phone Number:

884-4527

[Click here to update your information](#)

Message Center...

- Visit Air Force Personnel Services web site for assistance on all personnel information, applications and programs. Air Force Personnel Services web site.
- Missing applications?** Accessing secure applications from a .Mil or .Gov workstation is required for some applications. Visit the NOTE section at .Mil/.Gov Access Check Page to check network issues that may prevent you from seeing applications.

Available Applications...

Top Viewed Sites

Click on the column headers to sort the list by that column. Click it a second time to reverse the sort order.

Click Here...	Application Title...
ADP	Airmen Development Plan
AFFMS II	Air Force Fitness Management System II
AMS	Assignment Management System *Active Duty Personnel Only*
Civilian Career Brief	MyBiz+ Civilian Career Report / Civilian Career Brief (under Key Services)
EPROM Release	Virtual Enlisted Promotion Release Web
Fill RPA Status Report	Fill RPA Status Report
GRB Platform (formerly EBIS)	Government Retirement and Benefits Application
HPERB	Health Professions Education Requirements Board
PARIS Libraries	PARIS Electronic OPF Documents for CPFs
PASCodes	PAS Code Information Provider
PD Access For RPA Generators	Position Description Library viewer for RPA Generators
PRDA	Personnel Records Display Application
RAW	Retrieval Applications Web
vMPF	Virtual Military Personnel Flight Suite of Applications
vPSC RBA	Virtual Personnel Service Center - Role Based Access

Application List Display Preferences

Use Paging: Yes No

Items per Page: 10



DoD Notice and Consent Banner...

[Click here to View the User Agreement](#)

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

-The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.

-At any time, the USG may inspect and seize data stored on this IS.

-Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.

-This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.

-Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

OK

Cancel

GRB Platform

You have successfully signed into the GRB Platform.

Site best viewed with Internet Explorer 11, Edge, or Chrome

Your current browser: Internet Explorer 11

Security Notice

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- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- NOTICE: There is the potential that information presented and exported from the GRB Platform contains FOUO or Controlled Unclassified Information (CUI). It is the responsibility of all users to ensure information extracted from the GRB Platform is appropriately marked and properly safeguarded. If you are not sure of the safeguards necessary for the information, contact your functional lead or Information Security Officer.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See [User Agreement](#) for details.

By pressing "Launch", I acknowledge that I have read and accept the above notice.

To start using the GRB Platform for employee click the "Launch" button.

Launch

Once the GRB Platform is open in a new browser you may close this window.



Important notifications are shown below. New notifications will be shown when you login to the Platform.

ATTENTION: Due to required system updates, benefits transactions that were elected on or after September 29, 2017, will not process in the Defense Civilian Personnel Database System (DCPDS) until October 10, 2017. This includes the FEGLI Open Season elections that were effective October 1, 2017, and any retroactive elections.

However, although the transaction information is not flowing to the personnel database system, we assure you this will not impact the effective date or keep you from using your new coverage.

Health insurance transactions will continue to be sent to the carriers, which means carriers will have a record of your plan if you need to use your medical coverage prior to the completion of the system update. Please ensure you contact your health carrier to verify you are reflecting in their system prior to using the coverage.

NOTE: No benefits forms will flow into the Office of Personnel Management (OPM) electronic official personnel folder (eOPF) until on or after October 10, 2017. You may verify your benefits election via your Leave and Earnings Statement dated October 20, 2017.

* If you are making an election to change your benefits due to a qualifying life event (QLE), you must upload the supporting documentation to myPers at <https://mypers.af.mil>. You may not upload or submit any documentation through the GRB Platform.

* Requests for phased retirement estimates must be made via the myPers website. Phased retirement estimate requests made through the GRB Platform will not be processed. Instructions for submitting phased retirement estimate requests can be found by following the below file path in myPers:

o **Civilian\ Employee\ Retirements\ Phased Retirement**

Do not show this each time. (Notification accessible from Menu). note: Notification always displayed when changed.

Close

The dashboard features the GRB Platform logo in the top left, a MENU dropdown in the top center, and a TOTAL COMPENSATION STATEMENT icon in the top right. The main content area is titled "U.S. Government Agency" and includes the official seal. Below the title is a grid of nine icons representing different benefit categories: Health Insurance (Caduceus), Life Insurance (Umbrella), Thrift Savings Plan (Bar chart), Retirement (Sun and bed), Dental & Vision Insurance (Eyes and tooth), Long Term Care (Person in bed), Flexible Spending Accounts (Piggy bank), Pay & Leave (Calendar with dollar sign), and Social Security (Briefcase).

FSAFEDS- Flexible Spending Accounts

Enroll at www.fsafeds.com

FSAFEDS helps you save money by allowing you to set aside pre-tax funds to pay for eligible out-of-pocket health care and dependent care expenses. The amount you elect to contribute to your FSAFEDS account is deducted from your bi-weekly pay check

Employees have 60 days from your EOD date to sign-up for FSA

Employees hired between January 1st and July 31st have 60 calendar days from date of hire to enroll. Effective the 1st day of the next pay period

FSAs are not carried over from one Plan year to the next. You must make a new election/re-enroll for the upcoming Plan year during the annual benefits open season

FEDVIP- Dental and Vision

Enroll at <https://www.benefeds.com/>

Offers employees choices to supplement health plan's dental and vision coverage

Employees have 60 days from their EOD (Entry on Duty) date to complete enrollment

Employee pays the full premium which is withheld on a pre-tax basis from their pay

If newly employed in a position that conveys eligibility for FEHB coverage, employees can apply for FEDVIP, even if they don't enroll in the FEHB program

If employees are enrolled in FEHB and FEDVIP, FEHB dental and vision benefits are the primary payer and FEDVIP is the secondary payer

Rates can be found at: <http://www.opm.gov/healthcare-insurance/dental-vision/>

NOTE: If transferring from another agency where you contributed to FEDVIP you **MUST** contact BENEFEDS directly to report the change in employing agency and payroll office. This is not a deduction that automatically transfers from one Federal agency to another